

Privacy & Data Protection Policy

17.05.2018 Rev 1

Kestrel Alarms Limited

Kestrel Alarms Limited (KAL) need to gather and use certain information about individuals including customers, suppliers, business contacts and employees. This data is stored both electronically and on paper.

KAL understand that protecting the data we hold is of the utmost importance and we commit to collect and use this data fairly, store the data safely and to ensure data is not disclosed unlawfully. KAL commit to make continual improvements in our policy and procedures where required, so that we can continue to protect the data we hold.

KAL may share your information with third parties to provide you with the service you require. This information is shared and processed confidentially by all parties. To view the privacy policies of any of our associated third parties, please visit their website/(s). KAL do not sell or use your data for advertising or marketing purposes.

If KAL are asked to disclose data to comply with a legal obligation e.g. a police investigation, we may do this without your consent.

KAL's Managing Director acts as the appointed Data Protection Officer and is responsible for the policy and procedures that we have put in place to both maintain KAL's privacy & data protection standards and to ensure we abide by the requirements of the law set out in the General Data Protection Regulation (GDPR, 25th May 2018) and the Data Protection Act 1998.

KAL commit to ensuring that data;

- Is processed fairly and lawfully
- Is obtained only for specific, lawful purposes
- Is relevant, adequate and not excessive
- Be accurate and kept up to date
- Is not held for any longer than necessary
- Is processed in accordance with the rights of data subjects
- Is protected in appropriate ways
- Is not transferred outside of the European Economic Area (EEA), unless that country or territory has a very similar level of protection

KAL have taken steps to ensure that all employees of KAL are clear about their responsibilities to safeguard data and have the necessary training and procedures in place to follow. KAL have set out procedures for Subject Access Requests, Right to Erasure and Data Breaches.

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Hugo Sanderson, Managing Director

Expiry Date: 31/01/2025